

# **ACES Policy and Procedure Review and Sessions 2010**

## **Week 1—Admission/Assessment/Codes**

*Staff are responsible to complete the worksheets for this week utilizing the key points and handouts for the topic/policy, and /or the full policy found under Policies and Procedures on the Memorial Intranet . Reference materials will also be available in class in the Classroom Resource Manuals.*

1. Admission and Use of Free Float- Key Points
2. Nursing Assessment & Reassessment-Key Points
3. Patient Care Plans/Focus Problem Lists-Key Points
4. D.A.R. Charting Resource
5. Discharge of Patient from the Hospital Against Medical Advice (Review Form)
6. Rapid Response Team Protocol (RRT)-Key Points
7. Initiating a CODE BLUE-Key Points
8. Crash Cart Contents - handout
9. AMBER ALERT-Key Points
10. CODE RED— Fire Policy-Key Points
11. CODE GRAY—Physical Assistance-Key Points
12. Draft—Post Mortem Care-Key Points
13. POLST FORM

### **A.M. Session – Review of completed worksheets**

**Staff will be assigned to a Team. Each Team will present one of the worksheets listed in class.**

- 1-Emergency Codes worksheet
- 2-Code Cart and Code Team worksheet
- 3-Fire Evacuation Carries/Demonstration worksheet
- 4-AMA/AMBER Alert worksheet
- 5-Post-Mortem Organ Donation/Coroner Case worksheet

### **P.M. Session – Hands on participation in scenarios – rotations assigned day of class**

Anaphylaxis Scenario  
CHF Scenario  
RRT Scenario

**Quiz**

**Evaluation**