

ACES Policy and Procedure Review and Sessions 2010

Week 2—Safety / Infection Control / Injections

Staff are responsible to complete the worksheets for this week utilizing the key points and handouts for the topic/policy, and /or the full policy found under Policies and Procedures on the Memorial Intranet . Reference materials will also be available in class in the Classroom Resource Manuals.

1. Safety Behaviors for Staff - Handout
2. 2009 Patient Safety Goals - Handout
3. Time Out/Universal Protocol Key Points
4. Obtaining and Transcribing Physician Orders (also see “DO NOT use list”)
5. Report/Patient Hand Off (see “hand off” handout)*
6. EMTALA Screening and Transfer Policy / Authorization for Transfer Form
7. Infection Control :
 - Preventing Transmission of Resistant Microorganisms (VRE, MRSA) -Reference only
 - Resistant Microorganisms Patient Education Forms -Memorial Forms Catalog MFC*
 - Standard Precaution-Contact, Droplet, Airborne Precautions Policy and Key points
 - Type and Duration of Precautions—Policy and Worksheet
 - MRSA Algorithm
8. Falls Prevention and Management (Fall Assessment forms—Memorial Forms)
9. Chain of Command Key Points
10. Initiating a Quantros Memo

A.M. Session - Review of completed worksheets

Team Presentations on Worksheets per Matrix:

- 1-Patient Transfers: Inpatient/EMTALA/LTC/POLST
- 2-Safety Goals
- 3-Infection Control
- 4-Injections-CBGs
- 5-Falls

P.M. Session- Hands on participation in scenarios – rotations assigned day of class

Falls Scenario
Chain of Command Scenario
Diabetic/MRSA Scenario

Quiz

Evaluation