

ACES Policy and Procedure Review and Sessions

Week 5 - Applying Technical and Professional Skills

Staff are responsible to complete the worksheets for this week utilizing the key points and handouts for the topic/policy, and /or the full policy found under Policies and Procedures on the Memorial Intranet . Reference materials will also be available in class in the Classroom Resource Manual

Technical Skills:

1. Chest Tubes
2. Wound Care
3. Ostomy—Key points (this is not a policy)
4. Tracheostomy Care
5. Suctioning
6. Insertion and Maintenance of Nasogastric and Nasal Intestinal Tubes **–DRAFT**

Leadership/ Professional Skills:

1. Memorial Values
2. Grooming Guide for Employees
3. Philosophy of Healthcare
4. Guest Relations
5. Leadership in Action

A.M. Session Skills rotations (8 a.m. to Noon)

Code Response

Chest Tubes

Wound Care (Braden Scale)

Suctioning (listening to Lung Sounds, Heart Sounds; Codes, & Intubation)

NG Tubes

P.M. Session (1 p.m. to 4:30 p.m.)

Final Exam

Leadership in Action

Graduation Celebration!